

**Position Title:** Student Ministries Director (part-time, 10-15 hours a week)

**Supervisor:** Executive Pastor

**Purpose:** The Student Ministries Director shall foster Christian community through building relationships with young people and their families to strengthen their commitment to Jesus Christ, enabling them to make God honoring decisions. We also seek to guide parents through this season of often intense and challenging parenting.

**Primary Responsibilities:**

- Provide the primary oversight for Sunday morning programming for Middle School (6-8), High School (9-12) Students, and Young Adults.
- Provide oversight for Wednesday evening programming.
- Working alongside the Executive Pastor, design and implement curriculum for students grades 7-8, 9-12, and young adults for Sunday mornings and Wednesday evenings.
- Build relationships with students and families through attending plays, concerts, sporting events, and life-stage changes.
- Plan and implement age appropriate activities for middle and high school age youth and young adults that promotes community through fellowship, fun, and faith development.
- Plan and implement mission trips and special events/outings.
- Promote Christian service through age appropriate service projects.
- Oversee the recruiting, training and managing of volunteers.
- Provide a vision for student ministry to staff, Session, volunteers and youth.
- Attract and grow student ministry through sharing the gospel of Jesus Christ and continue to develop youth through discipleship.

**General Responsibilities:**

- Assist in developing the annual student ministry budget.
- Attend weekly staff meetings (as available), monthly student ministry meetings, and any other meeting required by the executive pastor.
- Meet regularly with the executive pastor, as needed, at a time mutually agreed upon.
- Coordinate student ministry activities with other ministries of the congregation in cooperation with staff.
- Be in contact with office staff and provide a timely accurate schedule of youth activities.
- Keep church congregation informed of student ministry events by coordinating the publicity for youth and young adult activities through appropriate methods provided by the church (ie. weekly newsletter, special mailings, posters, bulletin announcements, web page, social media, etc.).

**Skills Desired:**

- Be a dedicated follower of Jesus.
- Be passionate about the vision of WEPC.
- Be able to receive constructive feedback.
- Exhibit strong Christian character with demonstrated leadership and relationship qualities.
- Have strong communication skills.

- Have the ability to recruit, train, and empower volunteers.
- Show budgeting and organizational skills.
- Have the ability to work as a team and always portray the church, staff, and ministry in the most positive light in the church as well as in the community.
- Be a self-starter who takes initiative to find opportunities to attract youth and young adults to WEPC.
- Stay up to date and timely on administrative responsibilities, such as credit card reports.
- Answer all inquiries in a timely manner.
- Network with others in similar roles at other churches to develop relationships and learn new best practices.